



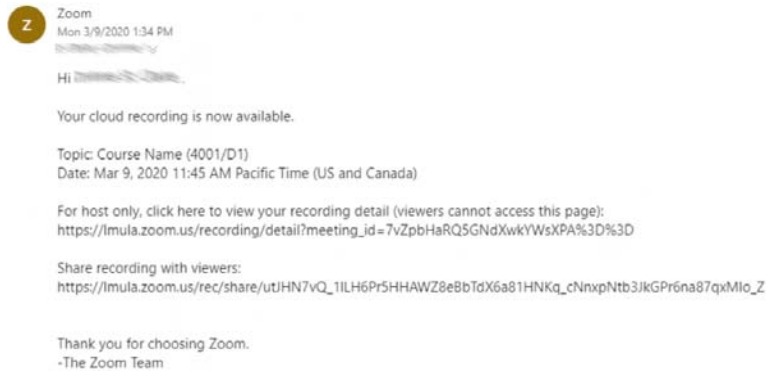
Zoom

Forwarding Meeting Recordings

From Email

If you recorded your meeting *to the cloud*, Zoom will send you an email **at your @lls.edu account** when the recording files have been processed and are ready. The email will come from **Zoom <no-reply@zoom.us>** with the subject line: Cloud Recording - _____ is now available.

The email looks like this:

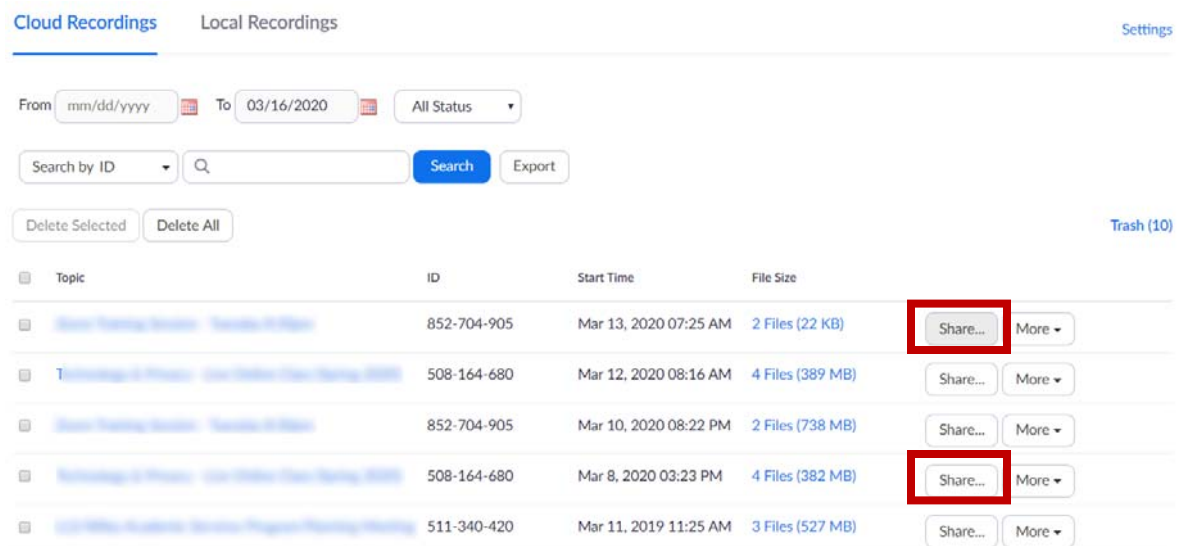


When you receive this email, please forward it to Instructional.Technology@lls.edu

From the Zoom Website

If you cannot find the email from Zoom, you can still access and forward your meeting recordings from the Zoom website.

1. Log in at zoom.lls.edu (or lmula.zoom.us)
2. Click on **Recordings** in the left-hand menu.
3. Find the recording from your class and click the **Share...** button



- Click the **Copy to Clipboard** button on the bottom.

Share this cloud recording

Share this recording

Publicly

Only authenticated users can view

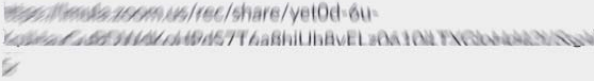
Viewers can download

On-demand(Registration Required)

Password protect

Recording Link Information

Topic: Zoom Training Session - Tuesday 8:30pm
Start Time : Mar 13, 2020 07:25 AM

Meeting Recording:


Select, copy and paste the recording links.

- Paste the copied information in an email to Instructional.Technology@lls.edu